

Job Ready

2nd Quarter, FY 2012
6th Issue



Fort Jackson
Employment Readiness

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Hours of Operation:
Monday through Friday
7:00 a.m. to 4:00 p.m.
Closed federal holidays



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Start the New Year Off Right: Break Old Job Searching Habits

If you're feeling frustrated in your job search, it's easy to blame it on the poor job market or the fact that employers are inundated with resumes. But if you really take a look at how you're job searching, you might realize you can make certain changes to yield better results. **Do any of the following sound familiar?**



1. Neglecting your online presence

Maybe you have a face book profile that's public, which lets employers see your unprofessional Wall posts and photo albums. **What to do instead:** Set up a professional portfolio, website, Twitter, or Google profile, anything you'll use for promoting yourself professionally.

2. Applying for jobs you're not qualified for

While you should work toward attaining your dream job, that dream also needs to be realistic in terms of skills, qualifications, and experience. **What to do instead:** Look for jobs where you meet the minimum qualifications. Or, if you're set on a specific type of position that you're unqualified for, consider additional education or skills training to meet those requirements.

3. Acting beaten down or depressed

No one will argue with you that a job search is tough stuff. It's stressful, time-consuming and energy draining. But it's a Catch-22: If you start acting negative or beaten down, you'll probably start to see less results, and you might not land a job for several more months. **What to do instead:** Find a source of support to vent your job-search frustrations and get advice. Talk with a friend or family member, join an online group, chat or community, or enlist a career coach.

4. You're prepared to take any job at this point

No one likes desperation—especially hiring managers. Failing to have a focused, specific job-search strategy can actually hurt your chances of landing a new job. **What to do instead:** Be specific in your job hunt.

-Heather Huhman, US News & World Report

2012 Hiring Our Heroes Veterans Event



Fort Jackson, SC

March 6, 2012 ~ 9:45 a.m. to 4:00 p.m.

This hiring event is for veteran job seekers, active duty military, Guard and Reserve members and eligible spouses.

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We are on the Web!

[http://
www.fortjacksonmwr.com/
acs_emp/index.html](http://www.fortjacksonmwr.com/acs_emp/index.html)

**Helping you with your
employment needs.**



Employment Readiness Staff

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Employment Readiness Specialist

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Social Services Assistant



Need Scholarship Information?

Thinking of going back to school? Need additional money? Stop by the Fort Jackson Employment Readiness Office and pick up a CD with a wealth of information pertaining to scholarships for military family members. Please be aware that most scholarship submission deadlines are March of each year. Not applying for scholarships is like throwing away money! Our next scholarship seminar dates are Jan 31st from 12-1 and Feb 21st from 9-10.



SCHOLARSHIPS

Army Emergency Relief will be consolidating the Overseas & Stateside Spouse Education Assistance Programs effective with Academic Year (AY) 2012-2013.

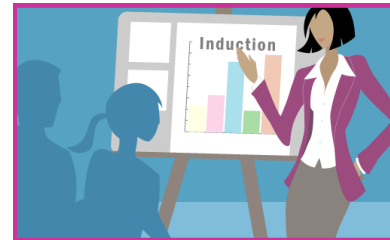
Currently, Army Emergency Relief currently has two spouse scholarship programs, the Overseas Spouse Education Assistance Program and the Stateside Spouse Education Assistance Program. In order to offer more educational opportunities to Army Spouses, **both programs will be consolidated into one Spouse Program.**

What will change:

- ◆ All spouses will be allowed to attend school part-time or full-time.
- ◆ Part-time students must take a minimum of 6 credit hours per semester.
- ◆ Full-time students must take a minimum of 12 credit hours per semester.
- ◆ Scholarship eligibility for part-time students will be 8 years.
- ◆ Scholarship eligibility for full-time students will be 4 years.
- ◆ Scholarship funding will be for the fall and spring semesters only.
- ◆ The application process for Overseas spouses will change.

Visit www.aerhq.org or e-mail: EDUCATION@AERHQ.ORG for more detailed information. You can also call (703) 325-2091 for spouses and (703) 428-0035 for children.

**EMPLOYMENT
WORKSHOPS &
NEWS**



Employment Readiness services include:

- ◆ Employment Education & Training Workshops
- ◆ Career Counseling and Coaching
- ◆ Job Search Assistance
- ◆ Teen Workshops
- ◆ Interview Techniques
- ◆ Resume/Job Application Development



Handy Websites:

www.armycivilianservice.com
www.federalgovernmentjobs.us
www.nafjobs.org
www.vacareers.va.gov
www.indeed.com
<https://jobs.scworks.org/>
www.jobs.sc.gov
www.net-temps.com
www.simplyhired.com



The first **Fort Jackson Teen Virtual Job Fair** will be held from 1 February 2012 through 31 March 2012. Teens looking for a job should visit: http://fortjacksonmwr.com/acs_emp/ and click on the link at the bottom left side of the screen for more information.

Leading up to the Job Fair, ACS Employment Readiness Office will be offering several workshops for teens. Each participant will complete a sample job application form. Participants will need to bring 2-3 references including name, address, telephone number and e-mail address.

Workshop Dates

28 Jan 10:00 am-12:00 pm
9 Feb 5:00 pm-7:00 pm
8 Mar 5:00 pm-7:00 pm
10 Mar 10:00 am-12:00 pm



You must register to attend. Seating is limited. Please call (803) 751-4862. Workshop is open to teens of all military personnel and DoD Civilian employees.



JOB SEARCH PAYS OFF!

It's not always an easy process searching for and finding a job. But some of our clients have had success, and we wanted to share a brief summary of their victories with you. Read on...

When I came to Fort Jackson, SC in August I had made up my mind to **find a federal job** as an LPN. I didn't know where to start. One day my husband came in with a calendar of classes that ACS offers. My husband said his ISG had given it to him and thought it would help point me in the right direction to find a federal job. I signed up for some classes with ACS and was put in contact with a wonderful and extremely helpful lady named Edwina Gwynn. She helped me with my resume and sent me nursing jobs that were open that I could apply for. She also told me that with my nursing license, I could be a direct hire. She pointed me in the direction of Moncrief Army Community Hospital and advised me to take my resume to HR. I did just that and about 3 to 4 weeks later, I received a phone call asking if I was still interested in a nursing job and could I come in and interview and the rest is history. I am now employed working as a nurse at the TMC, thanks to Edwina, and so far loving it. I thank her so much for all her hard work and dedication to me! - S. Osborne

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“Another failed interview”, I thought to myself. It had been **over two years since being employed**. I had no time to feel sorry for myself...just had to find another avenue. Per some advice of a friend of mine, I decided to begin taking advantage of the free classes held by ACS. Of course I thought I knew all there was to know about finding a job, but I was sadly mistaken. Soon one of the classes led me to Ms. Edwina Gwynn. I was impressed with the information I'd received, so decided to return for an interview with the Fort Jackson Employment Readiness program. Ms. Gwynn was my counselor. I was pleasantly surprised that I was getting great information and advice from her, so I continued contact with her.

Ms. Gwynn being very connected to her clients impressed me and allowed me to trust her. I knew she genuinely cared about assisting us in finding a job. Consistently sending job leads, encouraging messages and always accessible to assist with resumes, interviews, and other tools to gaining employment.

Soon afterwards, I was referred for a position by Ms. Gwynn and before I knew it was hired and making preparations to be flown to Kentucky for training. Of course my first stop to share my good news was the ASC office, just to find no one there. However when I returned home, I received an email from Ms. Gwynn congratulating me. When I called her, she was just as ecstatic as I was.

My daughter moved to California and I recommended the local job readiness program to her because of the great experience I've had. Ms. Gwynn was the motivation and bright pathway I needed to continue on! Much thanks to her for going above and beyond her regular duties! D. Dawson, Pleased Client

